UCSC Declaration of Major Process

Effective Spring 2010
Guiding Principles for Process:

- Should be student-friendly
- Programs have flexibility on type of planning required in most cases
- More scrutiny is required only for those students who may not finish by EGT
Highlights of Process

- Single majors declare directly at department when EGT not exceeded
- Double majors, major/minor, combined majors require signatures from both programs
- Only plans that exceed EGT require planning with programs and college
- GE and time-to-degree advising will be done outside the context of major declaration
College Advising on General Requirements

- Orientations
- First Year Advising
- Advising and Enrollment Events
- Newsletters
- Online Checkout on General Requirements (in development)
- Special Messages:
  - University and Writing Requirements
  - How to use the AAR and “I” Button
  - 180 Credit Requirement; % P/NP Credits
  - Time to degree
Student Petitions for declaration of Major/Minor with department

Single Major

Department Adviser reviews Petition and adds plan to AIS

Department Advising: such as workshops, faculty advising, orientation to major

If EGT is exceeded, UCSC Academic Planning Form is completed & student takes to college

Double Major, Major/Minor, or Combined Major

Department Adviser #1 reviews petition

UCSC Academic Planning Form completed for major #1 & adds plan to AIS

Department Adviser #2 reviews petition

Major #2 information is added to UCSC Academic Planning Form & second plan is added to AIS

If EGT is exceeded student takes UCSC Academic Planning Form to college

Department Advising: such as workshops, faculty advising, orientation to major

Department #1 Advising: such as workshops, faculty advising, orientation to major

Department #2 Advising: such as workshops, faculty advising, orientation to major

EGT reviewed/adjusted by College Adviser
More Information:

- **Info Sessions:**
  - Thurs, March 18, 1 - 2 PM
  - Fri, March 19, 9 - 10 AM
  - Both Info Sessions in College 8 Red Room
- Process will be posted on staff side of advising.ucsc.edu
- Call if you have questions!
Committee Members

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- Stephanie Bauman, Humanities
- Cher Bergeon, Colleges
- Tchad Sanger, Registrar’s Office
- Tamra Schmidt, Arts
- Stacey Sketo-Rosener, DUE
- Monique Vairo, School of Engineering