

UCSC Declaration of Major Process

Effective Spring 2010

Guiding Principles for Process:

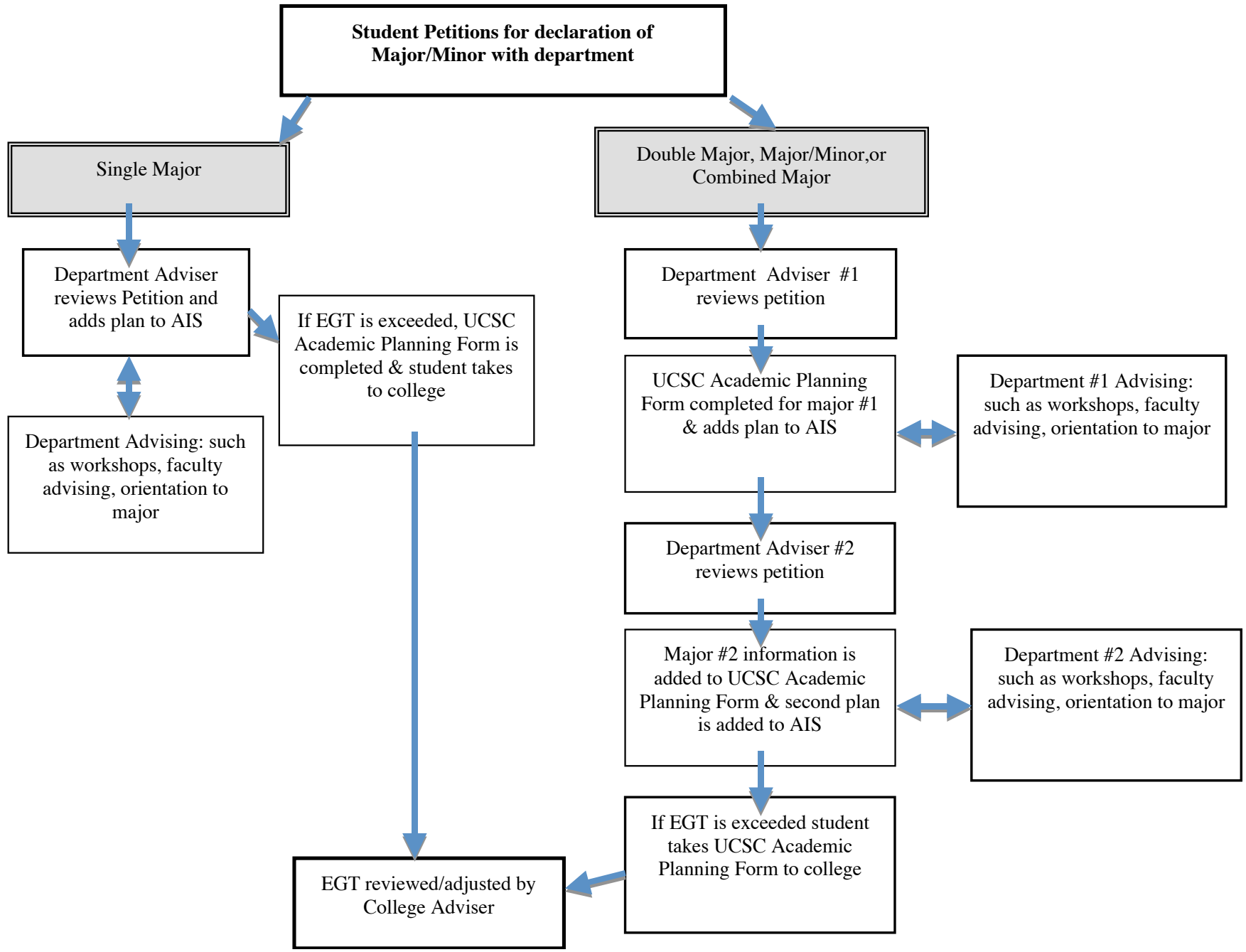
- Should be student-friendly
- Programs have flexibility on type of planning required in most cases
- More scrutiny is required only for those students who may not finish by EGT

Highlights of Process

- Single majors declare directly at department when EGT not exceeded
- Double majors, major/minor, combined majors require signatures from both programs
- Only plans that exceed EGT require planning with programs and college
- GE and time-to-degree advising will be done outside the context of major declaration

College Advising on General Requirements

- Orientations
- First Year Advising
- Advising and Enrollment Events
- Newsletters
- Online Checkout on General Requirements (in development)
- Special Messages:
 - University and Writing Requirements
 - How to use the AAR and “I” Button
 - 180 Credit Requirement; % P/NP Credits
 - Time to degree



Student Petitions for declaration of Major/Minor with department

Single Major

Double Major, Major/Minor, or Combined Major

Department Adviser reviews Petition and adds plan to AIS

Department Adviser #1 reviews petition

If EGT is exceeded, UCSC Academic Planning Form is completed & student takes to college

UCSC Academic Planning Form completed for major #1 & adds plan to AIS

Department #1 Advising: such as workshops, faculty advising, orientation to major

Department Advising: such as workshops, faculty advising, orientation to major

Department Adviser #2 reviews petition

Major #2 information is added to UCSC Academic Planning Form & second plan is added to AIS

Department #2 Advising: such as workshops, faculty advising, orientation to major

EGT reviewed/adjusted by College Adviser

If EGT is exceeded student takes UCSC Academic Planning Form to college

More Information:

- Info Sessions:
 - Thurs, March 18, 1 - 2 PM
 - Fri, March 19, 9 - 10 AM
 - Both Info Sessions in College 8 Red Room
- Process will be posted on staff side of advising.ucsc.edu
- Call if you have questions!

Committee Members

- Alessandra Alvares, Social Sciences
- Stephanie Bauman, Humanities
- Cher Bergeon, Colleges
- Betty O'Donnell, Phys. Bio. Sciences
- Tchad Sanger, Registrar's Office
- Tamra Schmidt, Arts
- Stacey Sketo-Rosener, DUE
- Monique Vairo, School of Engineering